

REGULAR MEETING
WILLIAMSON COUNTY REGIONAL ANIMAL SHELTER BOARD
Wednesday, April 24, 2019

MEETING LOCATION:
Williamson County Regional Animal Shelter, Community Room
1855 SE Inner Loop, Georgetown, Texas 78626

Minutes:

Board Members:
Cedar Park, Managing Director, Daron Butler, Chairperson
Williamson County Commissioner, Valerie Covey
Round Rock, Asst Finance Director, Lorie Lankford
Leander, Lieutenant Jackson Mitchell
Hutto, Edena Atmore

1. Call to Order
 - a. Meeting was called to order by Daron Butler at 3:09pm
2. Role call
 - a. Daren Butler, Lorie Lankford, Commissioner Valerie Covey, Lt. Jackson Mitchell, and Cheryl Schneider. Misty Valenta subbed the role of Secretary for Linda Gunter.
 - b. Visitors: Tom Stanfield with Williamson County Facilities, Julie Kiley with Williamson County Auditors Office, and Shannon Francis Williamson County Attorney
3. Citizen Communications - None
4. Welcome Edna Atmore, City of Hutto (not present) and Lt. Jackson, City of Leander
5. Board Opening Comments - None
6. Approval of Minutes Nov 2, 2018 and Jan 30, 2019
 - a. Butler moved to approve. Lankford seconded. None opposed. Minutes approved.
7. Director's Report
 - a. The \$900,000 grant from the Petco Foundation to the Shelter is in limbo. The first \$300,000 check should have been released to the shelter; however, the county attorney and Petco are still working through a liability clause in the agreement.
 - b. Schneider introduced Alexis Fine as the new Kennel Manager for the Shelter.
 - c. The Shelter received \$10,000 from the Petco Foundation for Schneider to attend and run the Petco Foundation booth for an hour at the Animal Care Expo in New Orleans, Louisiana and the Best Friends Conference in Dallas, TX.
 - d. Schneider implemented a policy change in which citizens who surrender a litter of puppies or kittens four months and under will not be charged a surrender fee.
 - e. Schneider reported that the move into the new Adoption Center has been seamless. They are currently working through the items of the punch list.
 - f. Schneider presented a Resolution issued from the office of Texas State Representative, James Talarico congratulating the shelter on its accomplishments.

- g. Schneider reviewed the past Strategic Plan and is in the process of building one that will span through 2040.
 - h. The first annual Bets for Pets was held on April 13, 2019. It surpassed all goals and raised a total of \$11,751.97 and a net of \$5,941.63. This fundraiser is taking the place of the Woof, Walk, and Wrun, which netted less than \$5,000 in 2018.
 - i. Central Texas Specialty Hospital – Schneider has established an agreement so that animal control officers can bring animals in need to their facility for care
 - j. The Shelter won the first place in the Get Em Home Challenge by Best Friends. The shelter won \$5,000 because of the bingo game they created to accomplish this.
 - k. The next Fur Ball is scheduled for November 23, 2019. It will be the 10th anniversary.
8. Construction Update
- a. Stanfield reported he is working on the punch list with the design professionals and contractors. This includes the monument sign, lighting for the green screen, and card readers for five doors of the shelter. Landscape architects have not done a final review.
9. Discuss and/or take action on Remodel and Expansion of the Shelter (combined with 10)
10. Discuss and/or take action on expanding the outside kennels.
- a. Board discussed the budget outline for the Outdoor Kennels and other additions to the shelter found on 9-3
 - b. Commissioner Covey moved to proceed with the outdoor kennel construction not to exceed \$564,241. Paid for with the Petco Foundation grant supplementing the construction funds and capital expansion funds. Butler seconded. None opposed.
11. Discuss and/or take action on a No-Kill resolution
- a. Board members will take back the sample resolution to their jurisdictions.
12. Discuss and/or take action on FY 2019-2020 Budget
- a. A handout (12-1) proposing the FY 2019-2020 operating budget was reviewed by the Board.
 - b. Board reached a general agreement on the proposed budget and the general plans for the Petco Foundation grant
 - i. Ideas for future uses of the Petco Foundation grant: x-ray, lab machines, canopies for the play yard, additional offsite adoption counselor, and transporting animals to shelter in the northern United States.

Executive Session - Began at 4:47. Attorney consultation. Closed at 5:03.

13. Adjourn

- a. Meeting adjourned at 5:04.

PASSED AND APPROVED THIS 31st DAY OF JULY, 2019



Daron Butler, Chairperson



Linda Gunter, Secretary