

SPECIAL CALL MEETING  
WILLIAMSON COUNTY REGIONAL ANIMAL SHELTER BOARD

Monday, August 31, 2020 at 1:00 PM

MEETING LOCATION:

Pursuant to the suspension of various provisions of the Texas Open Meetings Act implemented by Gov. Greg Abbott on March 16, 2020 due to the novel Coronavirus (COVID-19), the WCRAS Board meeting was conducted virtually by video/audio conferencing.

BOARD MEMBERS

Round Rock, Asst Finance Director Lorie Lakford

Williamson County Commissioner, Valerie Covey

Leander, Asst Police Chief Billy Fletcher

Cedar Park, Asst City Manager, Jackson Brockway

Hutto, Asst City Manager, Cody Cazalas

1. Call to Order
  - a. Meeting called to order 1:05 PM.
2. Roll Call Board
  - a. Members present on call: Commissioner Covey, Billy Fletcher, Jackson Brockway and Erica Solis (representing Round Rock for Lorie Lakford)
  - b. Board members absent: Cody Cazalas, Asst City Manager, Hutto
3. Discuss and/or take action on shelter projects
  - a. Window tinting the end of two kennel rooms to prevent further wear and tear on newly installed kennels, cost estimate \$1,657.00
  - b. Removal and replacement of old AC units to cool the classroom/training area, intake lobby, cat holding and cat bite quarantine, although several estimates have been provided, Misty Valenta prefers going with the least expensive which was Team Services at an estimate of \$16,840.00
  - c. Replacement of asphalt around the older shelter building, consisting of front and back parking lots and the driveway along side the old building. The cost will be less expensive if we coordinate with the emergency services department nearby and get it replaced at the same time as theirs is done. Cost estimated at approximately \$39,000.00
  - d. The shelter construction fund has approximately \$300,000 left in it and it is proposed to use those funds to pay for these projects.
  - e. Asst Police Chief Billy Fletcher moved to approve, Erica Solis seconded the motion, all were in favor- none opposed. Shelter Projects Approved.
4. Discuss and/or take action on unspent funds
  - a. The construction fund has approximately \$300,000.00 left in it, \$230,000-\$240,000 once the aforementioned projects are paid out of this fund.

- b. Commissioner Covey is proposing this residual funding go into the shelter's donation fund to help pay for other emergency projects that will likely come up eventually. Future projects using these funds will be voted on by the board.
  - c. Asst Police Chief Billy Fletcher moved to approve, Erica Solis seconded the motion, all were in favor- none opposed. Movement of construction fund into donation fund approved.
- 5. Discuss possible partnership with Jail to Jobs
  - a. Commissioner Covey and Misty Valenta presented the program to the board.
  - b. The shelter will enter into a contract with Jail to Jobs, paying for a supervisor and a number of workers to come to the shelter Mon-Fri to assist in cleaning, basic functions and help walk, train and provide enrichment for the shelters easier dogs.
  - c. The funds for this will come from the Petco Foundation Grant, the grant will also pay a n outside trainer to assist in training the individuals how to properly train shelter dogs.
  - d. Commissioner Covey moved to approve, Erica Solis seconded the motion, all were in favor- none opposed. Jail to Jobs program approved.
- 6. Other business
  - a. Misty Valenta and Erica Solis, on behalf of Lorie Lakford would like it mentioned in the minutes that any jurisdiction not present for shelter board meetings have their vote in all matters counted as "Aye".
  - b. According to Commissioner Covey several attempts have been made to reach a representative from the city of Hutto to attend the shelter board meetings without success. So the board assumes their absence is an affirmation on all things approved.
- 7. Adjourn
  - a. Commissioner Covey moved to adjourn. Meeting adjourned 1:37 PM.

PASSED AND APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2020

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Lorie Lankford, Chairperson

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Linda Gunter, Secretary