

**REGULAR MEETING**  
**WILLIAMSON COUNTY REGIONAL ANIMAL SHELTER BOARD**  
**Wednesday, August 3, 2022 at 3:00 PM**

**MEETING LOCATION:**

Williamson County Georgetown Annex, 100 Wilco Way, Georgetown, Room 225

**BOARD MEMBERS**

Williamson County Commissioner, Valerie Covey  
Leander, Lt. Jackson Mitchell for Asst Police Chief Billy Fletcher  
Round Rock, Finance Manager Erica Solis  
Cedar Park, Lt. Bobby Vernengo  
Hutto, Asst City Manager, Matt Wojnowski

1. **Call to Order**
  - a. Meeting called to order 3:02 PM.
2. **Roll Call Board**
  - a. Members present: Commissioner Covey, Lt. Mitchell, Erica Solis, Matt Wojnowski
  - b. Board members absent: Bobby Vernengo
  - c. Visitors: April Haughey, Shelter Director, city of Georgetown, Jackson Daly, Asst Public Works Director, city of Georgetown, Julie Kiley, Wilco Auditor's Office
3. **Citizen Communications**- none
4. **Board Opening Comments** - none
5. **Review and Approval of Minutes April 27, 2022**
  - a. Comm. Covey moved to approve; Lt. Mitchell seconded. None opposed, minutes approved.
6. **Director's Report**
  - a. There are multiple vacant positions at the shelter in the kennel and one offsite adoption counselor.
  - b. There were 5 bites to both a staff members and shelter volunteers.
  - c. The highest save rate of the summer so far has been 96% (July).
  - d. PetPoint stats comparing WCRAS to TX and nationwide were presented. WCRAS shows Adoption as being a notably high percentage of the live outcome category.
7. **Shelter Policies**
  - a. Misty proposes adding wording to shelter policy manual stating that WCRAS will spay/neuter all adopted pets and that S/N will not be waived for pediatric dogs and cats. Any waivers for S/N (such as medical waivers) would need to be reviewed/approved by the shelter director, shelter vet or operations manager. Erica Solis moved to approve this addition to the shelter policy manual. Lt. Mitchell seconded. None opposed. Motion approved
  - b. Currently WCRAS accepts community cat intake from members of the public free of charge. Most of our participating ACOs do not pick up and bring in community cats

unless there is some associated danger. Misty proposes charging a fee for intaking community cats to offset costs of care/relocation unless the citizen is willing to take the cat back to the property of origin after neuter. Board directed Misty to write community cat policy options for review.

#### **8. New Jurisdiction Update**

- a. City of Florence has not responded to recent contact from Misty.
- b. City of Georgetown representatives April Haughey and Jack Daly were present to discuss the possibility of Georgetown city shelter joining the ILA. Currently they are exploring either expanding their existing shelter or possibilities of joining the regional shelter.
- c. Some financial considerations include: 1. Debt on the original building that the existing 4 other entities are re-paying Wilco 2. Previous expansion costs that all entities have already paid 3. Operating costs that would change with the addition of animals from a new jurisdiction 4. Possible second expansion that may be required to the existing facility
- d. City of Georgetown requested some figures for what a buy-in would look like. Other factors brought up by board included the number of intakes currently for the city shelter and the per capita intake and the current amount of land available for WCRAS expansion and limitations for future growth. April voiced concerns that there be continuity in the level of care and save rate that is currently achieved by the city shelter.
- e. More detailed discussion will be held in meeting between April, Jack, Julie, Misty and Linda.

#### **9. Adoption Building Review**

- a. Kennel floor sealant is peeling off and pieces of the flooring are also cracking off during cleaning with the hoses. Misty has notified Trent Jacobs.
- b. The drain covers in the kennels are still coming up.
- c. The air conditioning units keep tripping at the compressors and have to be reset.
- d. There are pipes that have been installed incorrectly in the kennels.
- e. SMT services has been more responsive than in the past however, the switches are not lasting very long.

#### **10. New Partnerships**

- a. 10 Fi dog collars are being donated that will be used to track data on sleep, steps, and strain. Data will be collected using volunteers.
- b. WCRAS and Bell County Animal Shelter were offered a \$100k grant from Best Friends Animal Society to collaborate in a mentor/mentee relationship in effort to assist Bell County in achieving a "No-Kill" status.

#### **11. Adjourn 4:39PM**

PASSED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022

---

Commissioner Valerie Covey, Chairperson

---

Linda Gunter, Secretary